



Leadership Team Parent Representative Roles

Parent Representative _____ Date _____

**The following are the parent representative roles as defined by the Principal or District Administrator as leader of the Leadership Team and the parent representative:
(indicate by a check mark in front of role)**

Required Activities and Roles

- Attend team meetings
- Communicate and work with the school/district Leadership team.
- Share in the schools mission of improvement and support it by promoting the school/district's efforts.
- Provide a parent's perspective
- Actively contribute to the discussion and be prepared for meetings
- Attend workshops, trainings, and other events

Required

- Beginning School Implementation (for first year schools/districts)
- Framework Appraisal (continuing schools in the project)
- Resource Mapping (if team decides to attend)
- REACH Showcase Event (attend with team)

Optional and encouraged

- Role of the Parent on the Leadership Team Workshop
- Fundamentals of Family Involvement Workshop
- Family Involvement Workshops
 - How Family Friendly Are We?
 - Keys to Successful Family-School Partnerships: Facing our Fears
 - Parents and Teachers in Problem Solving
- Statewide Parent Leadership Conference
- Trainings provided by WI FACETS and WSPEI
- Other trainings
- Communicate with families

Other Activities and Roles could include

- Assist with writing articles for schools or create a district newsletter to help communicate what school improvement efforts and activities are in process
- Help other parents understand about the process for intervention and what to expect
- Provide regular update to PTA/PTO or other parent groups on Leadership Team activities
- Help conduct surveys of parents when requested by schools
- Assist with planning of family friendly activities, events, or meetings in the school or district
- Encourage the participation of other parents on district and school teams and committees
- Explore the development of a parent group or advisory council
- Other _____